



**Skipper Otto**

## **Job Description**

### **Distribution Team Member - Part time Skipper Otto's Community Supported Fishery**

#### **About Skipper Otto Community Supported Fishery**

Skipper Otto Community Supported Fishery is an innovative solution for home cooks to source premium, wild seafood directly from independent, Canadian fishing families. Skipper Otto is on a mission to keep small-scale fishing alive in Canada, protect our valuable ocean resources, and ensure everyone has access to traceable, sustainably caught, west coast seafood. Founded in 2008, Skipper Otto was the first Community Supported Fishery in Canada, and one of the first world-wide.

Skipper Otto is a great place to work! We have a strong, supportive team with a growth mind-set and a culture of positivity, creative problem solving, collaboration, and fun. We value people, communities, and environmental and social justice.

#### **Role Overview**

The Distribution Team Member is an important part of Skipper Otto. The role works in close conjunction with the Distribution Manager and Member Services Manager and is responsible for much of the logistics of distributing seafood during the busy May-Dec season. There are two key areas of this role: packing orders and customer service at Thursday evening member pick-ups. You may be more inclined or eligible to work in only one of these capacities rather than both. We encourage you to apply if that's the case, and please indicate your preference and ability in your application.

#### **Specific Responsibilities**

##### **Packing:**

- Fulfill frozen and canned seafood orders at our facility at False Creek Fishermen's Wharf.
- Track, maintain, and enter accurate records for inventory
- Be responsible for moving large (and small) quantities of seafood in fish totes and on pallets using fork lifts, pallet jacks, and other equipment as trained by the management team.

##### **Pick-ups:**

- Distribute seafood at member pick-ups at Fishermen's Wharf.
- Communicate the full boat-to-fork story of the seafood in a friendly, approachable manner.
- Help with set-up and tear-down/clean-up of tables, signs, products, totes, etc. before and after pick-ups.

##### **General**

- Ensure inventory is kept at appropriate temperatures at all stages of distribution.

- Maintain clear communication with the management team about all aspects of the role from daily packing, to driving, to pick-ups.
- Represent the company in a responsible and friendly way in all interactions with members, suppliers and community partners.

### **Your Qualifications**

- Physically capable of lifting and moving 30lb boxes
- Able to stand while working during your shifts
- Familiarity with and interest in sustainable food systems, and/or fishing
- Good communication skills, both verbal and written
- Self-motivated; able to see opportunities and act on them independently
- Enthusiastic, fun, positive, and personable
- Creative, flexible, and reliable
- Team player

### **Compensation**

- The position offers a starting wage of \$25.70 per hour.
- Discounted seafood and an initial \$100 seafood share credit.
- Health and dental benefits are available for employees who work an average of 3 days a week on a year round basis.

### **Position Details**

- Shifts and hiring happen year-round. The busy season runs from mid-May to the end of November.
- Part-time work can be as little as 6-12 hours per month, or as much as 32 hours per week depending on interest and availability of work.
- The position will be one of a team of employees. Hours will vary but will involve a combination of shifts. Regular hours are generally: Mon-Fri from 8am-4pm or 9am-5pm, and/or Thu 2-7:30pm
- The position works at False Creek Fishermen's Wharf at 1505 West 1st Ave, Vancouver

### **How to Apply**

- Please express your interest in the role by e-mail to [info@skipperotto.ca](mailto:info@skipperotto.ca) and let us know why you would be a fit. You may apply by sending a cover letter and resume, a video, an email with info or whatever you consider helpful for us to get to know you.
- Clearly refer to the position title in the subject line of the email.
- Please indicate your level of experience and/or interest relative to the three core job functions: packing orders, customer service, and driving.
- Successful candidates will be contacted by email. While we thank everyone for their application, only those selected for an interview will be contacted.